

MINUTES



SEARCH & GOVERNANCE COMMITTEE MEETING

Date: Monday 17 October 2022
Time: 3.00pm
Venue: Boardroom / Video Conference

Present:

Dr Andrew Roberts (Chair)
Andrew Fawcett
Dr Adrian Brooks
Dr Bill Webster (Principal)

In Attendance:

Deborah Bradburn (Clerk)
Jill Hebden (Minute Taker)

1. SECTION A - BUSINESS MATTERS FOR CONSIDERATION UNLESS INDICATED OTHERWISE

1.1 Election of Committee Chair

Members were invited to put forward a nomination and elect a Chair for the Committee.
Dr Andrew Roberts was nominated and a vote taken.

RESOLVED:

Dr Andrew Roberts be elected Chair of the Committee for the current academic year.

1.2 Welcome to Members

The Chair welcomed members to the meeting, which commenced at 3.02pm.

1.3 Apologies for absence

Apologies for absence had been received from Professor George Holmes.

1.4 Declarations of Interest

Members were invited to declare any interests in relation to any item on the agenda.

No interests were declared.

21 June 2022

The minutes of the meeting held 21 June 2022 had been previously circulated to members for consideration.

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Agreed: that the minutes are approved as a correct record and authorised for publication.

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- The Clerk presented the demographics of the current Board membership that was consistent with sector norms.

RESOLVED

The Committee noted the report.

ACTION:

An additional member of the Audit Committee was required.

2.3 Governor Training and Development 2021/22

The Clerk presented the report with the following points highlighted:

- The report provided an overview of the broad range of governor training and development activities that took place during 2021/22.
- The annual development record was circulated to all Board Members, noting which developmental opportunities had been provided, that included the following areas:
 - Bolton Strategic Priorities and the Levelling Up Agenda
 - FE Governance guidance update
 - Safeguarding Update
 - English and Maths Strategy
 - Learner Enrichment

- The training and development activities fed into a review of the governing body

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- The Board had adopted the AoC Code of Good Governance for English Colleges and had used this to assess itself against the ten principal responsibilities of good governance, which underpinned the code and demonstrated the Boards commitment to accountability and improvement.
- The updated governance self-assessment included a number of improvements that informed an action plan to enhance performance and would be used alongside a governance maturity matrix that assessed the governing body performance against a range of governance indicators.
- The Committee would consider the detail of the assessment results and outcomes with any recommendations made to the Board.

RESOLVED:

The Committee noted the contents of the report.

ACTION:

The self-assessment to be reviewed to ensure clarity around the strategic plan, annual statement of intent and terminology.

3. SECTION C - UNIVERSITY GROUP MATTERS FOR CONSIDERATION UNLESS INDICATED

No matters were raised.

4. SECTION D -